

HR CAREER PROGRAM (12 WEEKS)

Week 1: Introduction to HR

Week 2: HR Fundamentals

Week 3: Recruitment Process

Week 4: Talent Acquisition

Week 5: Interview Techniques

Week 6: Employee Onboarding

Week 7: HR Operations

Week 8: Payroll Basics

Week 9: Employee Lifecycle Management

Week 10: HR Policies & Compliance

Week 11: HR Tools & Reporting

Week 12: HR Interview Preparation